



Position Title: Finance Manager

Responsible to: Chief Financial Officer

Location: Gloucestershire County Cricket Club, Seat Unique Stadium, Bristol

Term: Full time, Permanent

Role: Starting Immediate

Salary: Up to £45,000 per annum, depending on experience

The Organisation

Gloucestershire Cricket Club is one of the 18 first-class county cricket clubs in the United Kingdom. Established in 1870, the club has a long and distinguished history in the sport that continues to the present day. Following the redevelopment of their Seat Unique Stadium, the club now has the facilities to host international cricket matches. In addition, the recently refurbished Bristol Pavilion provides a state-of-the-art venue for media and hospitality.

The club takes pride in developing emerging cricketing talent through its academy and places strong importance on building relationships within the local community. Supporters remain at the heart of everything the club does.

The Club's mission is "to inspire through cricket", with a vision to be a leading club in the country with a relentless commitment to progress.

The Role

To support the effective financial management of the organisation by maintaining accurate financial records, processing transactions, assisting with budgeting and reporting, and ensuring compliance with financial regulations and internal controls. Reporting into the CFO the successful applicant will be fully responsible for production of the month end management accounts and balance sheet reconciliations.

Due to the nature of the industry, you will ideally enjoy working in a fast paced and evolving environment, are looking to develop your Finance knowledge, and possess a forward-thinking mindset.

Responsibilities

Financial Processing

- Raise sales invoices and monitor accounts receivable.
- Post journals and maintain the general ledger.
- Provide Monthly balance Sheet reconciliations

Budgeting & Reporting

- Prepare monthly management accounts.
- Monitor expenditure against budgets.
- Support budget holders with financial information.
- Produce financial reports as required.

Compliance & Controls

- Ensure compliance with financial policies and procedures.
- Support audit processes
- Maintain accurate and up-to-date financial records.

Financial Administration

- Maintain finance filing systems

Person Specification

- Ideally QBE or part qual CIMA/ACCA
- Proven experience in management accounting
- A high level of accuracy and attention to detail
- Good time management skills with an ability to work to deadlines
- Be a self-starter
- Strong Excel Skills
- Excellent communication skills
- Desirable – an interest in working at people led events, sports, hospitality venue

Why Join Gloucestershire Cricket?

- Be part of a historic club entering an ambitious new chapter.
- Work from a vibrant stadium in the heart of Bristol.
- Competitive salary up to £45,000, depending on experience.
- Complimentary tickets to Gloucestershire Cricket matches and selected club events.
- Free gym membership and access to the club's fitness facilities.
- Opportunity to contribute to the growth and future success of the club.

Equality, Diversity & Inclusion

Gloucestershire County Cricket Club is committed to creating a diverse and inclusive workplace.

As a Disability Confident employer, we actively welcome applications from candidates from underrepresented backgrounds and those with additional needs. We are committed to offering reasonable adjustments and ensuring an inclusive, accessible recruitment experience.

To Apply

To apply for this role, please email recruitment@glosccc.co.uk with your CV and a covering letter outlining your suitability and motivation for the position.